



Maple Broadband
Executive Committee Meeting Agenda

March 23, 2026
3:30 - 5:00 PM

Addison County Regional Planning Commission

[Click here to join the meeting](#)

Join by phone [+1 323-433-2351](tel:+13234332351), [65184126#](tel:+165184126)

AGENDA

Topic	For Decision/ Approval	Proposed Executive Session	Review Ahead
1. Call to order; agenda approval	Yes	No	Yes
2. Approval of minutes: March 9 th	Yes	No	Yes
3. Public comments	No	No	No
4. Chair report	No	No	No
5. Executive Director report	No	No	No
6. Proposed executive session to discuss business strategy	No	Yes	No
7. Calls for decision/key discussions a. Bylaws revisions b. Conflict of interest & personnel policy c. Drop design engineering	Yes (item a)	No	No
8. Updates a. Finance Committee [has not met] b. 2025 audit c. Affordability programs d. BEAD & detailed design e. VCUDA & VCBB update f. 2025 construction updates g. Parking lot h. Other	No	No	No
9. Other business	No	No	No
10. Future meeting; adjourn	No	No	No

Maple Broadband Members

Addison | Bridport | Bristol | Cornwall | Ferrisburgh | Leicester | Lincoln
Middlebury | Monkton | New Haven | Orwell | Panton | Ripton | Salisbury
Shoreham | Starksboro | Vergennes | Waltham | Weybridge | Whiting



PARKING LOT

Topic	Date Added	Urgency	Current Owner(s)	Current Status/ Next Steps	Change Since Last Meeting
10. Fiber overbuild public-facing guideline	11/30/2023	Low	EC	Approved by EC 12/5/2024; put on revised web site once launched	None
11. Consumer complaints process	11/30/2023	Low	Ellie	VCBB policy requirement (2024); pending action	None
13. Sell excess 24-count cable	11/30/2023	Low	Ellie	Pending detailed design for Middlebury and Ripton	Revised design nearly complete
14. Review installation fee	11/30/2023	Medium	Ellie	Recommendation pending	None
21. Draft personnel policy	10/17/2024	Low	Shannon/ Cy/Zapata	Draft being circulated	In active review
25. Network management agreement	12/19/2024	High	Ellie	Close to agreement in principle	In progress
26. Private roads roles & responsibilities	1/23/2025	Medium	Ellie	Ellie to draft public-facing version	None
28. Audit RFP	09/11/2025	Medium	Lynn, Ellie	In progress	None
29. GMNF permitting	09/19/2025	Medium	Ellie	Need to understand NEPA/SHPO process in relation to BEAD	No permit windows apply
31. OTR	10/29/2025	Low	HOLD	On hold until spring	None
32. Ripton hub	12/16/2025	Low	Ellie, Steve	Existing easement, may adjust location. Town of Ripton voted to acquire the property.	None
33. Field asset labeling	1/26/2026	Low	Ellie, Steve	Need to establish before BEAD work stats - aiming for April	None
34. Revise financial policies and procedures	02/23/2026	Medium	Ellie/Lynn	To take up once audit is completed; revision of 5-year operational plan to be incorporated	None
35. Continuity of operations	02/23/2026	Medium	Ellie/Lynn	Add to next finance committee meeting	None

Maple Broadband Members

Addison | Bridport | Bristol | Cornwall | Ferrisburgh | Leicester | Lincoln
Middlebury | Monkton | New Haven | Orwell | Panton | Ripton | Salisbury
Shoreham | Starksboro | Vergennes | Waltham | Weybridge | Whiting



36. Cybersecurity	02/23/2026	Medium	Ellie	Pending	None
----------------------	------------	--------	-------	---------	------

Maple Broadband Members

Addison | Bridport | Bristol | Cornwall | Ferrisburgh | Leicester | Lincoln
Middlebury | Monkton | New Haven | Orwell | Panton | Ripton | Salisbury
Shoreham | Starksboro | Vergennes | Waltham | Weybridge | Whiting

